

Organization and Function

S.No.	Item	Disclosure Details
1.	Organization and function:	
1.1	Particulars of Organization, Function and Duties:	
1.1.1	Name and Address of the organization	National Zoological Park, Mathura Road, Near Sunder Nagar, New Delhi-110003 Website: http://www.nzpnewdelhi.gov.in
1.1.2	Head of the Organization	Director Dr. Sanjeet Kumar, IFS Email: nzpnewdelhi@gmail.com , nzpzoo-cza@nic.in Telephone No- +91 1124358500, +91 1124359825 Fax: +91 1124352408 Date of Joining National Zoological Park: 01.04.2024
1.1.3	Vision, Mission and key Objectives	Vision: In twenty-year, time of Master Plan period the visitor experience will be far more rewarding and enriching than it is today. Quality of animal care exhibits, conservation education and sustainable management practices will take the zoo to the next level. The 'National Zoological Park'(NZP) will truly be the Nation's Zoo in terms of state of art facilities and management practices. It will be role model in the country for others zoos to seek guidance and inspiration. NZP shall also endeavor to breed endangered species through organized breeding programs for the purpose of display, exchange and rehabilitation in wild. NZP will be top of the mind educational and recreational facility in the region. Mission: (a) To generate awareness and compassion in the society towards wildlife and to garner their support for the national conservation effort.

		(b) To play an effective role in reducing man animal conflicts in urban landscape (c) To play an effective role in species preservation. Objectives: Objectives of the park was to provide a healthy and inexpensive recreation to people of Delhi and its neighboring areas. It was further realized that, conservation education and research on wild animals can best be imparted through the zoo.
1.1.4	Functions and Duties	1. Wildlife Conservation 2. Animal Care and Welfare 3. Conservation Education 4. Research 5. Recreation 6. Environmental Sustainability 7. Visitor Services
1.1.5	Organization Chart	Please look below https://docs.google.com/document/d/1gEz845MnV496WFQVYjDsrUrR8wnvcIywosTvwDrmHQo/edit?usp=sharing
1.1.6	Any other details- the genesis, Inception, formation off the department and the HODs from time as well as the committees/com mission consulted from time to time have been Dealt	The National Zoological park, New Delhi is one of the premier zoos of the country. It is popular destinations in the Delhi-NCR discharging its responsibility to help people appreciate, understand nature and wildlife better. The Park was formally inaugurated on 1st November,1959 by Shri Punjab Rao Deshmukh, Hon'ble Minister, Government of India. This Park was initially known as Delhi Zoo. In the year 1982 it was given the status of the National Zoological Park with the idea of it being the model zoo of the country.
1.2	Power and Duties of its Officers and Employees:	
1.2.1	Powers and Duties of officers(Administrative, Financial and Judicial)	Director, NZP is Head of Institution. There are a joint Director, Veterinary officer, Administrative Officer and Curator(E) to look after their respective field.

1.2.2	Power and Duties of other Employees	NZP contains 10 sections and there are employees in all respective sections to look after the work. Please click the link : https://drive.google.com/file/d/1qGEMkoR5T3cdWs5wLkQKDDQoKbRLHQjC/view?usp=drive_link
1.2.3	Rules/orders under which powers and duty are derived and	As per Govt. Rules
1.2.4	Exercised	As per Govt. Rules
1.2.5	Work allocation	As per duty list and further assigned by the Head of the Department
1.3	Procedure followed in decision-making process:	
1.3.1	Process of decision making identify key decision-making points	As per Govt. Rules.
1.3.2	Final decision-making authority	Director
1.3.3	Related provisions, acts, rules etc.	As per rules
1.3.4	Time limit for taking decisions, if any	As per Govt. Rules
1.3.5	Channel of Supervision and Accountability	Director, HoD, JD. Admin officer, Curator(E), all section supervisors, staff posted in all sections

1.4	Norms for Discharge of Functions:	
1.4.1	Nature of functions/ Service offered	Management of Animals and its visitor's services offered are: Conservation, Education, Research and Recreation.
1.4.2	Norms/ standard for functions/Service delivery	As per rules and Master plan of National Zoological Park, New Delhi. Please see the link. https://drive.google.com/file/d/1b-fMTp9AP1bJTyTyK-gSy92rRKvQ4Mto/view?usp=drive_link
1.4.3	Process by which these services can be accessed	As per rules
1.4.4	Time-limit for achieving the targets	2031 as per master plan.
1.4.5	Process of redress of grievances	By the Approval of HoD.
1.5	Rules, regulations, Instructions manual and Records for Discharging Functions:	
1.5.1	Title and nature of the record/manual/instruction	Manual – Master Plan (2012-31) Please click the link below: https://drive.google.com/file/d/1b-fMTp9AP1bJTyTyK-gSy92rRKvQ4Mto/view?usp=drive_link
1.5.2	List of Rules, regulations, Instructions manual and Records.	As per Govt. Rules
1.5.3	Acts/Rules manuals Etc.	As per Govt. Rules
1.5.4	Transfer policy and transfer orders	By Director

1.6	Categories of Document held by the Authority under its Control:	
1.6.1	Categories of Document	NA
1.6.2	Custodian of Documents/ Categories	NZP
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public:	
1.7.1	Name of Boards, Councils, Committee etc	Zoo Advisory Committee
1.7.2	Composition	Chaired by ADG(WL) MoEF&CC
1.7.3	Dates from which constituted	28May, 2025
1.7.4	Term/Tenure	Three years
1.7.5	Powers and Functions	To advise the Ministry on management and development of the National Zoological Park, New Delhi.
1.7.6	Whether their meetings are open to the public?	No.
1.7.7	Whether the minutes of the meetings are open to the public?	No.

1.7.8	Place where the minutes if open to the public are available?	Not Applicable
1.8	Directory of Officers and Employees:	
1.8.1	Name and Designation	Click on the link https://drive.google.com/file/d/1amDYdWQmLvwTYKvN988BhUPRERFNs94J/view?usp=sharing
1.8.2	Telephone, fax and Email	Click on the link https://nzpnewdelhi.gov.in/contact_and_feedback?ln=en
1.9	Monthly remuneration received by officers and Employees including system of Compensation:	
1.9.1	List of employees with Gross monthly remuneration	Click on the link https://drive.google.com/file/d/1amDYdWQmLvwTYKvN988BhUPRERFNs94J/view?usp=drive_link
1.9.2	System of Compensations as provided in its Regulations	As per rules
1.10	Name, Designation and other particulars of public information officers:	
1.10.1	Name and Designation of the central public information officer (CPIO), Assistant public information officer (APIO) and Appellate Authority	Dr.Manoj Kumar CPIO/ Curator(E), Dr. Sanjeet Kumar,IFS, Director/Appellate Authority.
1.10.2	Address, telephone numbers and email of each designated official	CPIO, Curator(E), National Zoological Park, New Delhi-110003, 01124359825 nzpzoo-cza@nic.in Appellate Authority,

		Director, National Zoological Park, New Delhi-110003, 01124359825 nzpzo0-cza@nic.in
1.11	No. of employees against whom disciplinary Action has been proposed/ taken:	
1.11.1	No. of employees against whom disciplinary action have (i) Pending for minor penalty proceedings	04 No.
1.11.2	(ii) finalized for minor penalty or major penalty proceedings	02 No.
1.12	Programmes to Advances Understanding of RTI (section 26):	
1.12.1	Educational Programmes	https://drive.google.com/file/d/19ZA7pnFDt9wrQdvLaNqLjvYO9gyGVGoY/view?usp=drive_link
1.12.2	Efforts to encourages public authority to participate in these programmes	As per Govt. Rules
1.12.3	Training of CPIO/APIO	CPIO attended training organized by Govt. of India on Karmyogi Portal
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	NIL
1.13	Transfer Policy and Transfer Order (F. No. 1/6/2011-IR):	
1.13.1	Transfer Policy and Transfer orders (F no. 1/6/2011-IR dt. 15.04.2013)	NIL