

Price Rs. 1000/- (Non-refundable)

Tender Form No. \_\_\_\_\_

**F.No.III-11/2012-NZP/STORE**  
**Government of India**  
**National Zoological Park**  
**Mathura Road, New Delhi – 110003**  
**Advertisement**

Sealed tenders are invited for providing following goods and services at the National Zoological Park, New Delhi:

1. Supply of diet for animals and other store articles
2. Cleaning of roads, footpaths, ponds, moats, collection and removal of garbage
3. To setup and run Souvenir Shop

The tender documents can be obtained by payment of Rs 1000/- during any working day on or before 03.03.2016 upto 2.00 p.m. from the office of the undersigned. The tender forms can also be downloaded from the website <http://www.moef.gov.in>, however a separate DD/Pay order of Rs. 1000/- payable in favour of Director, National Zoological Park must be enclosed with the forms downloaded from the website, failing which the tender will be rejected summarily. Sealed tenders must be submitted before 3.00 p.m. on or before 03.03.2016 at the office of the undersigned.

**Director**

**CONTRACT FOR**  
**CLEANING OF ROADS, PONDS, MOATS, COLLECTION**  
**AND REMOVAL OF GARBAGE**  
**AT**  
**THE NATIONAL ZOOLOGICAL PARK, NEW DELHI-110003**

**BID DOCUMENT**

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Tender document of cleaning of roads, removal of garbage 2016, 2<sup>ND</sup> CALL

**F.No.III-11/2012-NZP/STORE**  
**Government of India**  
**National Zoological Park**  
**Mathura Road, New Delhi – 110003**

**1. SCHEDULE FOR FINALISATION OF BIDS / ALLOTMENT**

- |  |  |
|--|--|
| 1. Sale of Tender Document (Last Day)  | 03.03.2016 upto 2.00 p.m.  |
| 2. Pre-bid Conference for clarifications   | 16.02.2016 at 11. 00 a.m.<br>(at the office of the Director,<br>National Zoological Park, New Delhi) |
| 3. Revision of RFP   | 18.02.2016   |
| 4. Receipt of bids (Last Day)  | 03.03.2016 upto 3.00 p.m.  |
| 5. Opening of Technical Bid  | 03.03.2016 at 3.30 p.m.  |
| 6. Declaration of result of technical<br>Evaluation and opening of financial bid | 07.03.2016 at 3.30 p.m.  |
| 7. Finalization of allotment/<br>Issue of allotment letter                       | 10.03.2016   |
| 8. Completion of formalities and<br>allotment / Possession of site               | 31.03.2016   |
| 10. Validity of tender   | 100 days from 03.03.2016   |

Tender Form No. -----

Price Rs. 1000 /-

## 2. DESCRIPTION AND SCOPE OF WORK

### The description of work:

1. The work includes cleaning of roads, footpaths, ponds, moats and collection and removal of all types of garbage and waste materials from the National Zoological Park. The work also includes transportation of such collected garbage and waste materials to the designated site earmarked by the local municipal authorities.

2. For the cleaning and collection of garbage from the roads and footpaths, the National Zoological Park is divided into zones. The zonation plan and zone-wise deployment of labourers and frequency of cleaning is provided at **Annexure-I**

3. For the cleaning and collection of garbage from the moats and ponds, the National Zoological Park is also divided into zones. The zonation plan and zone-wise deployment of labourers and frequency of cleaning is provided at **Annexure-II.**

**However the deployment of labourer can be modified/ altered at the discretion of the Section In-charge as per urgency or immediate requirement at the zoo.**

4. In order to carry out the aforesaid work manpower and equipments will have to be provided as under:

### Equipment:

1. Tractor with trolley, in excellent working condition – 1 no. each
2. Truck in excellent working condition having minimum cargo volume 700 CFT (cubic feet) – 1 no.
3. Cleaning equipments including brooms, mops, duster, buckets, boots etc.

### Manpower:

1. Labourers - 24 nos.
2. Tractor Driver – 01 no.
3. Truck Driver – 01 no.
4. Supervisor – 01 no.

5. For disposal and transportation of above mentioned garbage, necessary permission / licence from MCD is to be obtained at the risk and cost of contractor.

**Timings:**

6. During summers (1<sup>st</sup> April to 15<sup>th</sup> October) the work will start from 6.00 a.m. in the morning and during winters (16<sup>th</sup> October to 31<sup>st</sup> March) the work will start from 6.30 a.m. in the morning and continue for eight hours excluding lunch break.

**Scope of work:**

7. The scope of work includes cleaning and collection of garbage and waste materials from the entire premises of the National Zoological Park including the visitor and the residential area.

### 3. ELIGIBILITY CRITERIA

8. The bidder must fulfill the following eligibility criteria:

1. The firm/agency / contractor should be registered with Central/State Govt.
2. The firm/agency / contractor should have a minimum annual turnover of Rs. 50 lakhs from similar business operations each year in the last three years ie 2012-13,2013-14 and 2014-15
3. The firm/agency / contractor should have a minimum three years of experience providing similar service to Govt./ PSU and should be presently engaged in providing service of similar nature.
4. The firm/agency / contractor should be registered for payment of service tax
5. The firm/agency / contractor should be registered for payment of Income Tax
6. The firm/agency / contractor should have valid registration with EPF and ESI
7. The firm/agency / contractor should have proven good track record of providing service of similar nature in Govt. / PSU and must be currently engaged in providing the service
8. The firm/agency / contractor should have their office located in Delhi/NCR Region.
9. The firm/agency/contractor should not have been debarred/blacklisted by any Govt. agency/PSU to participate in the bidding process.

### 4. TERMS AND CONDITIONS

**EXECUTION OF WORKS**

9. The contractor will provide services as described under **Description and Scope of work** laid out under the supervision of the Sanitary Inspector of the zoo. The contractor may be asked to repeat the cleaning work by the Sanitary Inspector if it is found that the cleaning work carried out by the contractor is not satisfactory.

10. In order to provide satisfactory services as described under Description and Scope of Works the contractor will provide personnel and equipments as described under Description and Scope of Works.

11. The contractor shall be responsible to the Head of the National Zoological Park viz. Director or any officer nominated by him for the execution of day to day work of the Park.

### **PERSONNEL**

12. The contractor will provide manpower to undertake the works as per the work and job description. The minimum requirement of workers is as under :

#### **Manpower:**

1. Labourers - 24 nos.
2. Tractor Driver – 01 no.
3. Truck Driver – 01 no.
4. Supervisor – 01 no.

13. If required the number of workers will have to be increased to accomplish the works as per jobs and frequency stipulated without any extra payment to the contractor.

14. The contractor shall employ only male /labourers for the purpose the age should be below 50 years

15. The employees employed by the agency / contractor shall be of good character and sound health and should be given training regarding as required.

16. Roster of duty of labourers for the work must be submitted to the Supervisor well in advance.

#### **Equipments:**

17. The contractor will provide equipments to undertake the works as per the **Description and Scope of Works work** . The minimum requirement of equipments is as under :

1. Tractor with trolley, in excellent working condition – 1 no. each
2. Truck in excellent working condition having minimum cargo volume 700 cft. – 1 no.
3. Cleaning tools, equipments including brooms ,mops, duster ,bucket, poles etc.

### **UNIFORM AND PHOTO IDENTITY CARDS**

18. The contractor has to provide laminated photo I.D. Card, uniforms of approved colour for winter and summer to his employees while on duty within the premises at own cost and the workmen shall always be in uniform without which entry will not be permissible.

### **SECURITY**

19. No employee of the agency / contractor shall stay in the NZP beyond prescribed duty hours. All the staff of the agency will go through the check by security at various entry/exits of NZP.

20. The labourers and supervisor should not have any kind of criminal record and police case against them. It will be responsibility of the contractor to deploy the workers only after getting their antecedents verified by the police.

21. The contractor and his employees shall follow the security instruction/orders issued by the Director National Zoological Park from time to time

### **SUPERVISION OF WORKS**

22. The agency must engage supervisor at his own expense who shall always be present in the zoo premises during the working time to monitor the performance of the works of all personnel deputed for the work in the National Zoological Park by the agency. The supervisor shall liaise with the Section Supervisor of the works of the National Zoological Park for the satisfactory performance of the works.

23. Contractor should provide mobile phone set to his supervisors who will be in touch with concern section in-charge

24. A daily list (attendance) of workers on duty should be provided to the various supervisors.

### **LOSS TO NZP**

25. In the event of any loss to the NZP on account of negligence of contractor's employees, the contractor shall make the good loss sustained by the NZP either by the replacement or on payment of adequate compensation.

26. The contractor shall be personally responsible for any loss caused to National Zoological Park on account of theft, vandalism, damages etc. due to various acts of commission or omission by his labourers. The entire amount of loss as the case may be recovered at the discretion of Director National Zoological Park, from the bill of contractor.

### **LOSS TO THE CONTRACTOR**

27. The NZP shall not be responsible for any compensation which may be required to be paid to the workers of the contractor consequent upon any injury/mishap. In such case responsibility of treatment to injured worker will be with contractor.

28. The storage facility will be provided to the contractor.

29. The contractor will make arrangements for security of his tools, equipments etc.

The contractor is advised to take adequate insurance cover to cover the losses incurred on him.

### **RIGHTS OF NZP**

30. The Director National Zoological Park reserves the right to recover any dues outstanding against the agency (which could not be possible through normal bill) as arrear of land revenue.

### **RESPONSIBILITY OF THE CONTRACTOR**

31 The payment of all applicable taxes i.e. service tax, GST, etc. shall be the sole responsibility of the contractor.

32 The contractor has to pay the wages etc. to the personnel engaged by him as per the Minimum Wages Act. He shall bear EPF and other liabilities and the National Zoological Park shall not accept any responsibility for the personnel engaged by the agencies for any matter. Any dispute between the agency and his / her personnel shall be settled at labourer Office. The

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National Zoological Park shall have no concern whatsoever in the matter. Any risk involved in performing the duty by the labourers, would be sole concern of the agency.

33 The contractor will be responsible for payment of Wages, ESI & Provident Fund etc. to the employees engaged by the contractor. **The contractor has to submit proof of ESI & EPF in respect of each worker by name.** The payment to the contractor will be made on submission of such proof. The National Zoological Park will be free to enquire about money deposited from office of ESI & Provident Fund Commission in case of any complaints

34 The deducted PF record, photocopy of Account Payee Cheques of each worker is to be submitted in the National Zoological Park alongwith Bill and Attendance. The National Zoological Park shall not be responsible for timely payment of **Wages, ESI, & Provident Fund etc.** to the workers engaged by the contractor. **The contractor has to submit proof of ESI & PF in respect of each worker by name.**

35 A medical fitness certificate from the Govt. hospital must be submitted in respect of each labourer to be deployed at the National Zoological Park by the contractor.

36 In case of any incidents / quarrel / complaints occurred / thefts in the National Zoological Park, then all type of FIR with the police, court cases on this account has to be dealt by the agency immediately with information to supervisor of National Zoological Park.

#### **PERFORMANCE SECURITY**

37 The successful tenderer has to submit a security deposit of **Rs.5,00,000/- (Rupees five lakh only)** in the form of Fixed Deposit in the Nationalized Bank in the favor of Director, National Zoological Park. The security deposit would be returned after successful completion of the tender period. In case of any breach of conditions or violation of terms and conditions or unsatisfactory performance, the security deposit would be forfeited to the Government. The decision of the Director, National Zoological Park would be final and binding on the matter. Further, in the event of failure to accept the offer letter and failure to submit prescribed security money and agreement within the stipulated period the EMD shall be forfeited to the Government without further correspondence.

#### **EXECUTION OF AGREEMENT**

38 The successful tenderer has to execute an agreement in the form of Non-Judicial Stamp Paper of Rs.100/- as per **Annexure-VII** to be furnished by National Zoological Park immediately after issuance of offer. The cost of stamp paper shall be borne by the contractor only. After signing the agreement the work order will be issued.

#### **TAX DEDUCTION AT SOURCE (T.D.S.)**

39 The National Zoological Park will recover **T.D.S.** from the monthly payment to the contractor as per rules.

#### **PERIOD OF CONTRACT**

40 The period of contract will initially be for one year w.e.f. 01.04.2016 to 31.03.2017.

## **RENEWAL OF CONTRACT**

41 On successful completion of one year of the contract, the contract may be renewed further on year to year basis for subsequent four years subject to satisfactory performance of the contractor and his willingness to provide the cleaning services **at the same rate** at the discretion of the Director, National Zoological Park.

42 The contractor will inform 90 days in advance before the completion of the contract every year of his intention to renew the contract to the Director, National Zoological Park in writing. If he fails to do so it will be presumed that he is not interested in renewing the contract and the National Zoological Park will be free to initiate the process of engagement of the new contract to provide the services.

43 A fresh agreement will be signed at the renewal of the contract every year.

## **PENALTY FOR UNDERPERFORMANCE**

44 If it is found that due to any reason (whatsoever it may be) on any day any area or part thereof is not covered as per the defined work, job and frequency and that less than the required manpower have been deployed or any of the operation/function/duties in connection with the above works and corresponding jobs of providing labourers to the National Zoological Park is not done/discharged properly and satisfactorily to the satisfaction of the officer in charge of the works or refusal to do any work, the Director, National Zoological Park may get the work done by any other agency/means at the cost of the contractor and the entire amount spent on this account shall be recovered from the contractor. And in addition a penalty shall also be imposed on the contractor for this deficiency in service and violation of the tender terms and conditions not exceeding @ 1% of the monthly contract value per day per violation. The work being of sensitive and most vital in nature cannot be overlooked. Non supply of even one labourer for duty shall be viewed very seriously and the penalty referred to above shall be imposed.

## **TERMINATION OF CONTRACT**

45 The Director, National Zoological Park can terminate the contract at any time after serving two weeks' notice to the contractor if during the period of the contract the performance is not found satisfactory. The decision of the Director, National Zoological Park shall be final and binding on the service provider in this regard.

46 Failure by the service provider to comply with any statutory requirements during the period of contracts shall result in termination of the contract and subsequent disqualification for participation in any future tender in the National Zoological Park

47 The contractor will not be allowed to leave the contract before one year failing which the performance security will be forfeited.

## **SETTLEMENT OF DISPUTES**

48 In the matter of dispute arising between the National Zoological Park and the contractor regarding terms and conditions and execution thereof the matter shall be referred to IG (WL) MoEF who will be the Arbitrator as per the provisions under the Arbitration and Conciliation Act, 1986. The contractor shall not question the decision of the arbitration on the ground that the



arbitrator is a Government servant. The decision of Arbitrator shall be final and binding on the parties.

#### **PAYMENT TO CONTRACTOR:**

49. The contractor will be paid daily wages to be paid to the workers as per the minimum daily wage rate of the Delhi Government on monthly basis. This daily wage payment will be revised as and when the daily wages rates of the Delhi Government are revised.

50. The present daily wage rates and the monthly wages payment payable to the contractor to be paid to workers is as under:

Sl. No.	Worker	No.	Daily minimum wages Rs.	No. of days	Total
1	Labourer (unskilled)	24	353.00	30	254160.00
2	Tractor Driver (skilled)	01	390.00	30	11700.00
3	Truck Driver (skilled)	01	390.00	30	11700.00
4	Supervisor (skilled)	01	390.00	30	11700.00
Total monthly wages payment					2,89,260.00

51. In addition to wages the contractor will also be paid as per the rate quoted by him **in percentage** over and above the monthly wages i.e. Rs. 2,89,260.00 at present to cover the cost of all statutory contribution such as EPF, ESI, including employer share thereof, all applicable taxes, cess, cost of deployment of truck, tractor with trolley, cleaning tools, contractor's profit and any other operational cost, applicable charge by any other agency etc. No additional payment other than wages and the amount as per quoted rate by the contractor will be made to the contractor.

#### **SUBMISSION OF BILLS**

52 Bill shall be submitted each month (in Triplicate) to the office of the Director, NZP which will be verified by the section supervisor of the works who will in turn forward the same along with the certificate of the satisfactory performance of the works in support of having copy of performed the job. The bill should be supported by the accepted EPF Challan and ESI payment certificate of previous month without which no payment will be released

53. The contractor has to submit the bill to the office by 7<sup>th</sup> of every month.

#### **PAYMENT TO WORKERS**

54. Payment to the Workers will be made by the contractor under verification from the Sanitary Inspector before 7<sup>th</sup> of every month. **The payment to the workers will be made by the contractor through A/C payee cheques only. Under no circumstance the payment will be made by Cash. A certified photocopy of A/C payee cheques issued to the workers must be submitted alongwith the bills.**

## **PAYMENT OF BILLS**

55 The payment will be made to the contractor upto 25<sup>th</sup> of every month for the period pertaining to previous month. In other words, the payment for October shall be made upto 25<sup>th</sup> of November. However, it is possible that sometimes for want of funds, if the bill is not passed in time no interest / compensation shall be allowed. A certified photocopy of A/C payee cheques issued to the workers must be submitted alongwith the bills.

56 The contractor shall maintain a **proper attendance record of its employees engaged for the purpose to be verified by the Sanitary Inspector or any other person authorized by the Director NZP. The same shall be produced at the time of release of salary. No wages will be paid for short of attendance.**

## **CERTIFICATES**

57 Good conduct certificate from Govt./PSU as proof where the service is being currently provided on an affidavit stating that no criminal case is pending against firm/any of the Directors of the company and has never been blacklisted or debarred by any Govt. organization or public sector undertaking) **on non-judicial stamp paper of Rs. 100.00 as per Annexure V.**

## **5. SUBMISSION OF THE BID**

1. The tender form can be purchased from the office of the Director, National Zoological Park during the office hours within the stipulated date and time as mentioned in the tender notice.
2. The tender forms can also be downloaded from the website <http://www.moef.gov.in> containing all terms and conditions.
3. The application forms downloaded from the website should be accompanied by a Bank Draft/Pay Order of Rs. 1000/- payable to the Director, National Zoological Park, New Delhi without which the tender would be rejected summarily.
4. Before submitting the tender the tenderers are advised to read the tender document carefully apprise themselves thoroughly of the description, scope of works, jobs, terms and conditions and other requirements.
5. They are also advised to inspect the zones marked on the map of NZP to assess the ground situation.
6. In case of any doubt the tenderer can contact Director's office or concerned section supervisor to clear doubts, if any.
7. This tender is based upon **two bid system: The Technical Bid and the Financial Bid.** The tender form duly filled in including technical bid (Annexure-III) and financial bid (Annexure-IV) should be put in separate envelopes superscribed clearly as "Technical Bid" and the "Financial Bid".
8. All the entries in the technical bid form (Annexure III) and financial bid (Annexure IV) should be made clearly.

Tender document of cleaning of roads, removal of garbage 2016, 2<sup>ND</sup> CALL

9. Financial bid of only those tenderers will be considered who will be found technically qualified by the committee.
10. All the supporting enclosures to be provided as part of technical bid should be self-attested by the tenderer or the person authorized on his behalf.
11. The supporting documents and the envelopes having technical and financial bids separately should be kept in a bigger sealed envelope to be submitted at National Zoological Park.
12. This envelope should be superscribed as “**Application for cleaning of roads, footpaths, ponds, moats and collection and removal of garbage at the National Zoological Park, New Delhi**”.
13. All the pages of tender from page number 1 to page number 26 shall be duly signed and stamped by the tenderer or his authorized representative.

#### **EMD**

14. The tender should be accompanied by an Earnest Money Deposit of Rs. 50,000/- (Rupees Fifty thousand only) in the form of Bank Draft/Pay Order payable in favour of the Director, National Zoological Park, New Delhi with validity upto 6 months .
15. The tender received without EMD will be rejected summarily.
16. The EMD is returnable to the bidders after award of the contract.

#### **QUOTATION OF RATES**

The contractor will be paid daily wages to be paid to the workers as per the minimum daily wage rate of the Delhi Government on monthly basis. This daily wage payment will be revised as and when the daily wages rates of the Delhi Government are revised.

The present daily wage rates and the monthly wages payment payable to the contractor to be paid to workers is as under:

Sl. No.	Worker	No.	Daily minimum wages Rs.	No. of days	Total
1	Labourer (unskilled)	24	353.00	30	254160.00
2	Tractor Driver (skilled)	01	390.00	30	11700.00
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4	Supervisor (skilled)	01	390.00	30	11700.00
Total monthly wages payment					2,89,260.00

In addition to wages the contractor will also be paid as per the rate quoted by him **in percentage** over and above the monthly wages i.e. Rs. 2,89,260.00 at present to cover the

cost of all statutory contribution such as EPF, ESI, including employer share thereof, all applicable taxes, cess, cost of deployment of truck, tractor with trolley, cleaning tools, contractor's profit and any other operational cost/applicable charge by any other agency etc. No additional payment other than wages and the quoted rate by the contractor will be made to the contractor.

17. This rate quoted should be in **percentage over and above the monthly wage payment which is Rs. 2,89,260.00 at present.** The rate quoted in percentage **over and above the monthly wages i.e. Rs. 2,89,260.00** will be to cover the cost of all statutory contribution such as EPF, ESI, including employer share thereof, all applicable taxes, cess, cost of deployment of truck, tractor with trolley, cleaning tools, contractor's profit and any other operational cost/applicable charge by any other agency etc. No additional payment other than wages and the amount as per the quoted rate by the contractor will be made to the contractor. **Rate not quoted in percentage will be rejected summarily.**

18. The sealed tender must reach the office of the Director, National Zoological Park, Mathura Road, New Delhi – 110 003 latest by 15.00 hrs. of 03.03.2016 (positively). The bids will be opened on the same day at 15.30 hrs. at the office of the undersigned in the presence of the representative of the firms.

19. The Director, National Zoological Park reserves the right to reject any bid without assigning any reason.

20. Conditional bid will not be accepted.

21. The tender form should be filled in by the tenderer neatly and accurately. Any alteration, erasing or overwriting may render the tender invalid unless such alteration, erasing or overwriting is neatly carried out and duly attested by the authorised signatory.

#### **CHECK LIST**

22. There is a check list provided as **(Annexure VI)**. Before submitting the tender the tenderer should verify all the entries in the check list and tick the appropriate boxes marked in the check list before the respective entries.

23. Tender application without complete documents / information shall not be considered and will be rejected summarily. If at any time during the period of contract, it comes to the notice of the Director, National Zoological Park that the contractor has misled the Director, National Zoological Park by way of giving incorrect /false information, which has been material in the award of contract, the contract shall be liable for termination besides other legal action which may be initiated against the contractor under the relevant laws.

#### **PROCEDURE FOR SELECTION OF CONTRACTOR**

24. The selection of the contractor will depend upon the examination of technical bid. The NZP is not bound to select the lowest bidder. **Financial bids of only those contractors will be opened who possesses the minimum qualification as per the eligibility criteria.** The committee of NZP constituted to finalise the contract may visit the site where the services are already been provided by the contractor.

## **AWARD OF CONTRACT**

25. The successful tenderer will be made an offer for **cleaning of roads, footpaths, ponds, moats and collection and removal of garbage at the National Zoological Park, New Delhi.**

26. The tenderer has to accept the offer within 10 days from the date of issuance of the offer. In the event of contractor failing to provide the acceptance letter alongwith the performance security within 10 days of the date of the issuance of offer then it will be presumed that he is not interested in the contract and the EMD deposited by him will be forfeited without any further notice.

Director  
National Zoological Park

SECOND CALL

## 6. ANNEXURES

### Annexure-I

Zonation plan and deployment of labourers for **cleaning of roads, footpaths, ponds, moats and collection and removal of garbage at the National Zoological Park, New Delhi**

For the cleaning of NZP roads and footpath, all the zoo is divided into four zones / areas. A copy of map showing zones is attached. The contractor will provide the labourer as per following details given below:-

#### Annexure-I

S. No.	Name of Zone	Work Description: cleaning/sweeping of roads, footpaths, collection and removal of garbage waste materials etc.	No. of workers to be deployed	Frequency
1	A	Main gate (ticket gate), gallery of park area , parking area, articles thrown by visitors like as tea cup, glass, polythene bag, gutka pouch, peel of fruit and other eatable articles and to vacate and wash the dustbin and sweeping/brooming all the areas.	2	Daily
2	B	From inner gate road to trolley stand, nilgai road, Beat No.1, Chimpanzee, LTM, Beat No.2 Sambar Road, Beat No.3 Black buck, Beat No. 4 Indian Rhinoceros culvert, Beat No.4 from Bear upto Giraffe road culvert and footpath, Painted stork, footpath of bird pond	2	Daily
3	C	From exit gate stairs to Admn. Office, trolley stand, Beat No.6 , Emu, Beat No. 8 White Tiger, Beat No. 9 Crocodile, Beat No. 8 Jaguar, Wolf, Beat No.5 Bengal Tiger, Beat No. 4 Bear, Goral Road Beat No. 9 Gaur, Beat No. 7 Reptile House, CCU Office Road, footpath	2	Daily
4	D	From Kosh Minar Beat No. 13, Elephant Beat No.15, Chinkara, Hospital, Store, Workshop Beat No. 15, Hoolock monkey, Beat No. 16 Chausinga culvert, Beat No. 14 front nallah and adjoining area of Indian Lion enclosure, staff canteen and staff colony road	2	Daily
5	E	Beat No. 4 from Indian Rhinoceros to Beat No. 20 Bird enclosure, Beat No. 19, Beat No. 18 Owl, Beat No. 17 Cape Buffalo, Wild Bear, Hospital, Beat No. 17 Indian Lion, Dhanesh, Road behind the white Deer Beat No.16, Hippopotamus road, Beat No.18 Hyena, Swamp Deer, upto culvert.	2	Daily
6	F	Beat No. 10 from White Tiger road Beat No.11, Hens Beat No.12,Baboon , Nursery area, Director's residence road, staff colony and all roads.	2	Daily

All the roads and the footpaths should be properly cleaned before 9.30 AM every day so that the visitors may get a good image of the zoo.

All leftovers, waste materials should be removed by **afternoon** positively.

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## Schedule of Moat &amp; Pond Cleaning

Code of Pond/Moat	Name of Pond/Moat
A.	Black Swan pond
B.	Painted Stork pond
C.	Lion Tailed macaque pond
D.	Pelican pond
E.	Hippo Pond
F.	Crocodile, Gharial Pond
G.	Ibis pond
H.	White buck moat
I.	Cape buffalo moat
J.	Nilgai moat
K.	Sanghai Deer side moat
L.	Rhinoceros moat upto pump house
M.	Hog Deer moat
N.	Sambar Deer moat
O.	Bengal Tiger moat
P.	Himalayan Black Bear
Q.	Baboon moat
R.	Sloth bear moat
S.	Hoolock, Gibbon, Goral, Zebra, Giraffe, Swamp Deer moat

Date	Pond No.	Date	Pond No
1.	A,B,C,D, K,L	17	A,B,C,D, K,L
2.	E, F	18	E,F,
3.	A,B,C,D	19	A,B,C
4.	M,N,J	20	M,N,O
5.	G,H,I	21	G,H,I,J
6.	E,F,	22	E,F
7.	A,B,C,D	23	A,B,C,D
8.	M,N,O	24	Q,R
9.	K,L,P	25	K,L,P
10.	E,F	26	E,F
11.	A,B,C,D	27	A,B,C,D
12.	G,R,M	28	M,N
13.	G,H,I,N	29	G,H,I,S
14.	E,F	30	E,F
15.	A,B,C,D	31	A,B,C,D
16.	S,Q		





9. Designation & address of:  
the Income tax Authority  
by whom the entity is .....  
assessed.
10. EPF Regn. No. in EPF : .....  
Commissioner Office
11. ESI Regn. No. : .....
12. Earnest Money : Amount.....  
: Bank Draft No.....  
: dated.....  
: Name of the Bank .....
13. Details of Application fee of Rs 1000/-in case tender form is downloaded from the website  
: Amount.....  
: Bank Draft No.....  
: dated.....  
: Name of the Bank .....
14. Date of establishment of the applicant's .....  
Business in similar business (attach proof)
15. Bankers Details:.....  
(i) Name :.....  
(ii) Branch :.....  
(iii) A/c No.....
16. Annual turnover from similar  
business operation in the last  
three years:
- | Financial Year             | Turnover (in Lakhs) from<br>similar business operations (as<br>per audited financial<br>statement) |
|----------------------------|--|
| 2012-13                    |  |
| 2013-14                    |  |
| 2014-15                    |  |
| Average Annual<br>Turnover |  |
17. Experience details of  
Government Offices / Public Sector Undertaking, where services have been/are being provided:

S.No.	Name of Organization	From	To	Period
1				
2				
3				
4				

18. Details of office which has provided the Good Conduct Certificate where the services are being currently provided:

i. Name of the officer : \_\_\_\_\_

ii. Designation : \_\_\_\_\_

iii. Telephone No.: \_\_\_\_\_

iv. E. mail : \_\_\_\_\_

v. Address of the office: \_\_\_\_\_

19. Enclosures (to be provided as self attested documents) :

- i) Demand Draft of Rs. 1000/- only if the form is downloaded from the website.
- ii) Demand Draft/Pay Order of Rs. 50,000/- as EMD
- iii) As identity proof of person signing the tender document - Self attested photocopy of Pass Port/ Driving Licence/ Voter Identity card etc.
- iv) As address proof of person signing the tender document- Self attested Photocopy of Pass Port / Electric Bill / Telephone Bill / Ration Card etc.
- v) Self attested copy of registration of the company / agency.
- vi) Self attested copy of proof of annual turnover for the last three years i.e. 2012-13, 2013-14, 2014-15
- vii) Self attested copy of proof of experience of the company / agency
- viii) Self attested copy of registration for payment of service tax
- ix) Self attested copy of PAN Card for payment of income tax
- x) Self attested copy of EPF registration.
- xi) Self attested copy of ESI registration
- xii) Certified copy of authorization if documents are signed by the authorized signatory.
- xiii) Income tax return of the last three years.
- xiv) Certificate of good conduct of any Govt. agency where the services are being currently provided
- xv) Date of establishment of the applicant's Business of similar nature (attach proof)

20. In case of branch office the authorisation letter from the Head Office.

21. Details of Business associates/Sister concern/Affiliates, subsidiaries etc.  
If any (attach proof)

Tender document of cleaning of roads, removal of garbage 2016, 2<sup>ND</sup> CALL

22. Experience in the field of similar business operation.
  - (i) Photographic & documentary proof to substantiate the experience
  - (ii) Proof to show current engagement in similar business operations
23. Affidavit as per Annexure – C

**I/we, hereby, declare that:-**

I/We have read and understood & agree to the Bid Documents, including Terms & Conditions forming integral part of the license agreement, etc.

I/we have read and understood the terms and conditions governing the grant and operation of license: and

I/We agree and undertake to be bound by the Bid Documents, and other Terms & Conditions forming integral part of the license agreement.

That I/We understand that in case of any of the above information/documents (as given by us) is found to be incorrect, National Zoological Park may reject the application, cancel the agreement or revoke the license at any time, without giving any notice and in such a situation, I/We will not be entitled for refund of any part of licence fee, security and other deposit.

**I/we hereby also declare that:-**

The bid has been submitted after site inspection of the National Zoological Park and the same are to be allotted on 'as is where is' basis.

National Zoological Park reserves the right to suggest us different products for sale etc.

That the undersigned has been authorized by the firm/company to sign these bid documents.

The address given below is the postal/communication address in which all the messages/documents may be addressed/sent to us.

Place: .....  
Date: .....

Signature: .....  
Name : .....

(Authorised Signatory)  
Designation : .....  
(Capacity in which signed)  
Full Address : .....

Company Seal :

Signature of tenderer

Dated : \_\_\_\_\_

**APPLICATION FORM-F (FINAICAL BID)**

**CONTRACT FOR**  
**CLEANING OF ROADS, PONDS, MOATS, COLLECTION**  
**AND REMOVAL OF GARBAGE**  
**AT**  
**THE NATIONAL ZOOLOGICAL PARK, NEW DELHI-110003**

**(TO BE FILLED IN BY THE APPLICANT)**

To

The Director  
National Zoological Park  
Mathura Road , New Delhi - 110003

Sub: Tender for cleaning of roads, footpaths, ponds, moats and collection and removal of garbage at the National Zoological Park, New Delhi)

Dear Sir,

I/We hereby submit tender for award of contract for cleaning of roads, footpaths, ponds, moats and collection and removal of garbage at the National Zoological Park, New Delhi on each and every day for a period of one year w.e.f 1<sup>st</sup> April,2016 to 31<sup>st</sup> March, 2017.

I/We also undertake to engage minimum 24 workers, 01 supervisor, 01 tractor driver and 01 truck driver for this work during the entire period of contract and provide additional manpower to finish the work as required without any extra charge. **Payment to these workers will be made only through A/C payee cheques only.**

I/We also undertake to engage minimum 01 truck having **minimum cargo volume 700 CFT cubic feet** ,01 tractor of brand or equivalent for this work during the entire period of contract and provide additional transport to finish the work as required without any extra charge.

I/We quote our maximum rate in percentage over and above the Delhi Government approved daily wage rates as \_\_\_\_\_ % (rate in figure), \_\_\_\_\_ (% rate in words) **PER MONTH which is** inclusive of all statutory contributions such as EPF/ESI etc. including employers share thereof and all applicable taxes such as service tax, GST and all types of cess etc. for **cleaning of roads, footpaths, ponds, moats and collection and removal of garbage at the National Zoological Park, New Delhi** for the period from 01.04.2016 to 31.03.2017.

The above quoted rate are inclusive of all expenditures to be incurred by me / us **on men, material, tools and transportation etc. and inclusive of all statutory contributions and applicable taxes** for the fulfillment of the terms and conditions of the contract.

I/we hereby declare, understand and accept that:-

Tender document of cleaning of roads, removal of garbage 2016, 2<sup>ND</sup> CALL

The submission of the offer does not guarantee grant of contract and that Director, NZP has the right to cancel or reject the bids at any time.

We shall deposit within **10 days** from the date of offer Rs. 5,00,000.00 (Rupees five lakh only) from Nationalized Bank as Security Deposit for the due and faithful performance in the form of Fixed Deposit in any Nationalized Bank /Post Office Saving Bank (Security Deposit Account) Pass Book pledging the amount in favour of Director, National Zoological Park, New Delhi.

That the terms of the contract shall be from 01.04.2016 to 31.03.2017 in the first year which can further be extended upto 4 (FOUR) subsequent financial years on year to year basis on the same rate quoted by us every year at the discretion of the Director, National Zoological Park, New Delhi and the same shall not be liable to be extended beyond extended period of four years under any circumstances notwithstanding any dispute between the Director, National Zoological Park and ourselves.

Security deposit will be at the disposal of Director, NZP to make good any loss/damages/outstanding dues and for performance of other Terms & Conditions of license.

I/We understand that the quoted contract fee is inclusive of all statutory contributions such as EPF/ESI etc. including employers share thereof and all applicable taxes such as service tax, GST and all types of cess etc.

The postal address given here-below is the postal/communication address to which all the messages/documents any be addressed/sent to us.

Thanking you,

Yours faithfully,

Place:

Signature:

Date:

Name:

Designation:  
(Capacity in which signed)

Full Address:

Company Seal:

Email ID:

I/We have thoroughly read & understood the terms and conditions of the tender and accept the same.

Yours faithfully,

Signature of tenderer

or authorized signatory: \_\_\_\_\_

Name of tenderer : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone No. \_\_\_\_\_

**ON NON JUDICIAL STAMP PAPER OF RS.100/-  
AFFIDAVIT**

I, \_\_\_\_\_, son/daughter/wife of \_\_\_\_\_ resident of \_\_\_\_\_  
\_\_\_\_\_ Director/Partner/Proprietor of M/s.  
\_\_\_\_\_ having its registered office at \_\_\_\_\_  
\_\_\_\_\_ do hereby solemnly declare and affirm as under:-

1. That I/firm/company have/has the requisite licenses and approvals to provide the services for cleaning of roads, footpaths, ponds, moats and collection and removal of garbage at the National Zoological Park, New Delhi
2. That there has been no case/litigation whatsoever against me/firm/company or any other legal entity in which I/we have controlling share any law which restricts me/firm/company from cleaning of roads, footpaths, ponds, moats and collection and removal of garbage at the National Zoological Park, New Delhi or to enter into the contract Agreement.
3. That I/firm/company am/is financially sound to enter into such an agreement.
4. That I/firm/company or any other legal entity in which I/we have controlling share has/have never been barred from providing services of similar nature anywhere in India by any agency/Govt. Department.
5. That I/we understand and agree that the contract period/term of license for cleaning of roads, footpaths, ponds, moats and collection and removal of garbage at the National Zoological Park, New Delhi for which I am/we are submitting our bids to provide the services at the National Zoological Park, New Delhi for the year 2016-17 only as per the Bid Notice/Bid Documents and the period of license will not be extended other than mutual agreement for further 4(Four) subsequent financial years on year to year basis on the same rate every year and not under any circumstances or on ground of any dispute
6. That I/we undertake and agree that we shall not resort to any unauthorized use of the premises and shall confine the permitted activities within the specified area. I/we also understand and agree that for any violation of these conditions, the contract agreement will result in summary cancellation/termination of contract agreement.
7. That I/we undertake and agree that the Director, NZP will have the sole right to revoke/cancel the contract agreement on violation of any terms & conditions of the bid document and/or Agreement.
8. That I/we agree and understand that I/we will have no authority to access the premises after the expiry/termination/revocation/cancellation of the contract Agreement.

9. That I/we undertake to pay the amounts as demanded by Director, NZP towards damage if caused to the NZP premises during the tenure of Agreement on vacation. The amount towards damages shall be paid within seven days from the date of Demand Note/Invoice.

10. That I/we have not been debarred from participating in the bidding process by any Govt. agency/PSU etc.

11. That I/we declare that no criminal case is pending against me/us in any court of law in the country.

12. That I/we have read all the terms & conditions forming part of the bid document and agree to abide by them in entirety.

**DEPONENT**

**VERIFICATION**

Verified at Delhi on this \_\_\_\_\_ day of \_\_\_\_\_ that the contents of the above Affidavit are true and correct to my/our knowledge and no part is false and incorrect.

**DEPONENT**

**CHECK LIST****ENCLOSURES**

Please tick (  ) appropriate answer against yes / no

**Have you enclosed?**

1. Earnest Money of Rs. 50,000/- in the form of Demand Draft/Banker's cheque/Pay order in favour of "Director, National Zoological Park, New Delhi" from a schedule commercial bank.

: Yes/No

2. In case the application form has been downloaded, a separate Demand Draft/Banker cheque/Pay Order of Rs. 1,000/- towards application fee in favour of Director, National Zoological Park, New Delhi.

: Yes/No

3. **Have you enclosed all the required self-attested documents as per the list of enclosures provided in the technical bid (annexure A)**

: Yes/No

**4. OTHERS**

- i) Have you signed and stamped all the pages of the tender documents and enclosures. : Yes/No
- ii) Have you mentioned the rates in figures as well as in words : Yes/No
- iii) Have you signed corrections/ over writings. : Yes/No
- iv) Have you read and agreed with all terms and conditions stipulated in the tender document. : Yes/No
- v) Have you numbered all the documents attached as enclosures by making first enclosure as page no. 1 and so on. : Yes/No

Place:

Signature:

Date:

Name:

Designation:

Company Seal:

Full Address:

Email ID:



**ON NON JUDICIAL STAMP PAPER OF RS.100/-  
A G R E E M E N T**

ARTICLES OF THE AGREEMENT made on this \_\_\_\_\_ day of \_\_\_\_\_ 2016 between Director, National Zoological Park Mathura Road, New Delhi-110 003 (hereinafter referred to as **NZP** which expression shall include his/their executors, administrators and assigns) of one part and M/s \_\_\_\_\_ (hereinafter referred to as the **Contractor**, which expression shall include his/their, executors, administrators and assigns) of the other part and whereas the NZP had issued Notice Inviting Tender vide No. dated -----against which the Contractor has submitted his tender vide No. \_\_\_\_\_ dated \_\_\_\_\_ and the NZP had issued Letter of Intent/Letter of Award vide No. \_\_\_\_\_ dated \_\_\_\_\_ to the Contractor, which has been accepted by the Contractor.

NOW IT IS HEREBY AGREED as follows :-

That the Notice Inviting Tender (NIT), terms and conditions, complete tender document with annexures, and Letter of Intent / Letter of Award including the following shall be deemed to form an integral part of this Agreement.

- (a) Invitation to Tender alongwith full Bid Document with all annexures
- (b) Scope of work
- (c) Terms and condition of the contract
- (d) Instructions to Tenderers
- (e) Any other documents forming part of the contract

In witness thereof, the parties put their hand this \_\_\_\_\_ day of \_\_\_\_\_ 2016 in the presence of :-

For and on behalf of the Contactor

For and on behalf of the President  
of India

Signature of the authorized official  
Name of the official \_\_\_\_\_  
Stamp/Seal

Signature of the authorized Officer  
Name of the Officer \_\_\_\_\_  
Stamp / Seal

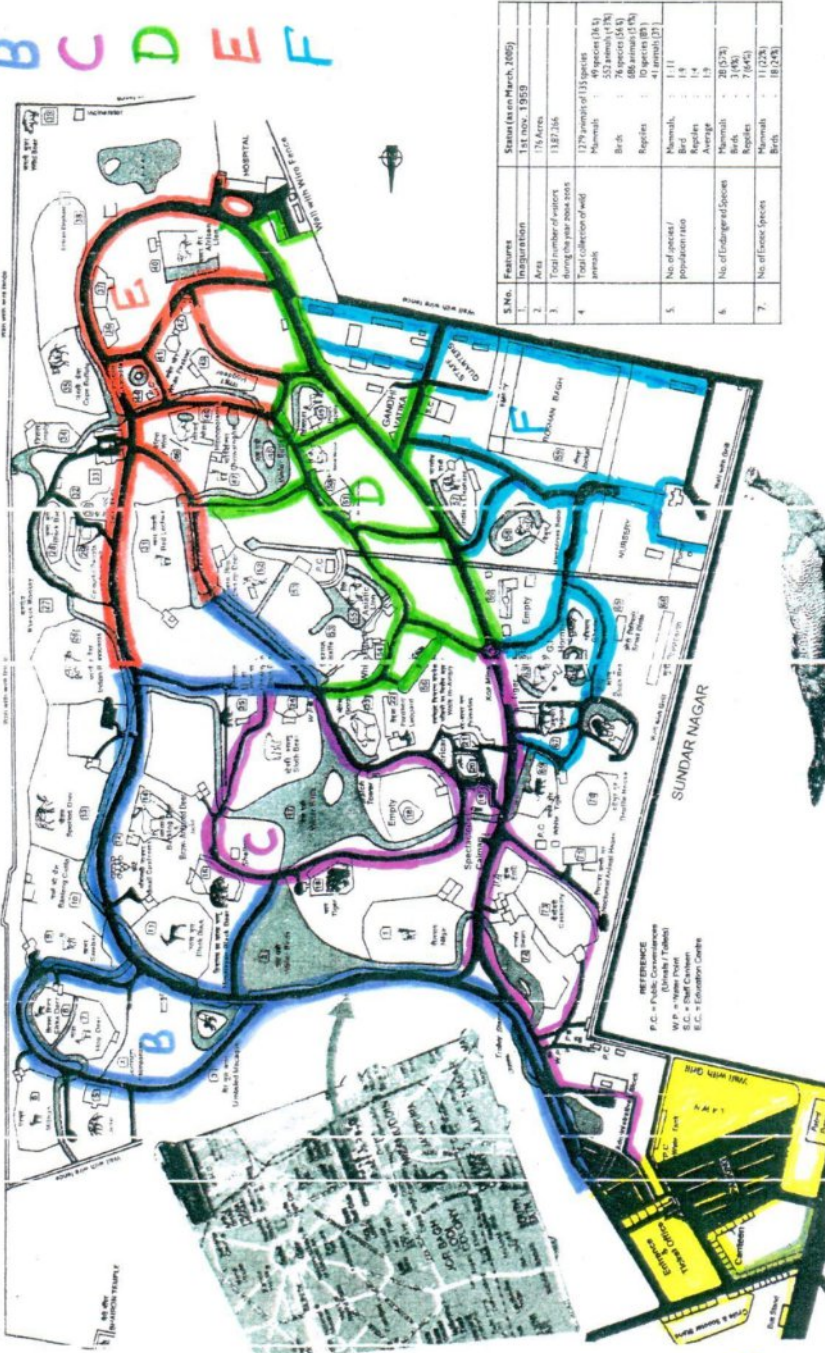
Two witness on behalf of Contractor  
(signatures with full name & address)

Two witness on behalf of NZP  
(signatures with full name and address)

# VIII

A B C D E F

National Zoological Park New Delhi-110003 Ph: 24359825,24358500



S.No.	Features	Station (as on March, 2005)
1.	Inauguration	1st Dec, 1959
2.	Area	176 Acres
3.	Total number of visitors during the year 2004-05	1,82,266
4.	Total collection of wild animals	12% animals of 135 species
		10% animals of 120 species
		532 animals of 120 species
		688 animals of 143 species
		41 animals of 121 species
5.	No. of acres / population ratio	1:11
		1:18
		1:4
		1:4
6.	No. of endangered species	38 (5.7%)
		3 (0.4%)
		7 (4%)
7.	No. of Exotic species	11 (2.2%)
		18 (2.8%)

- ADMISSION HOURS**  
 April, 1 to Oct. - 15 - 9 Am to 4.30 Pm.  
 Oct., 16 to March, 31- 9.30 Am to 4 Pm
- Tickets**  
 Adults .....Rs. 10- per hour  
 Children (5 to 12 yrs).....Rs. 6/- per hour  
 Children below 5 yrs.) .....Free
- 67. Jaguar
  - 68. Sloth Bear
  - 69. White Tiger
  - 70. Reptile House
  - 71. Nocturnal House
  - 72. Emu
  - 73. Cassowary
  - 74. Black Swan
  - 56. Wa k-in-Aviary
  - 57. Ind an Elephant
  - 58. Har nadypas Baboon
  - 59. Jac al
  - 60. Em ty
  - 61. Myr ana
  - 62. G.I Hornbill
  - 63. Hg r
  - 64. Ch rnal
  - 65. Sm all Birds
  - 66. Ph osant
  - 45. Hg popo rhus
  - 46. Wk if
  - 47. Ch wmgtha
  - 48. Wt ler Birds
  - 49. Ioc an Gazelle
  - 50. Be ret Macaque
  - 51. An anessa Macaque
  - 52. Sh amp Deer
  - 53. Gh rfil
  - 54. Wt ltr Buck
  - 55. As vic Lion
  - 34. Empty
  - 35. Cape Buffalo
  - 36. Empty
  - 37. Empty
  - 38. African Elephant
  - 39. Wild Boar
  - 40. African Lion
  - 41. White Peacock
  - 42. Empty
  - 43. Hog Deer
  - 44. Crocodile
  - 23. Goral
  - 24. Sloth Bear
  - 25. Himalyan Black Bear
  - 26. Indian Rhinoceros
  - 27. Rhesus Monkey
  - 28. Black Buck
  - 29. Colourful Parrots
  - 30. Small Birds
  - 31. Ried Lochwe
  - 32. Empty
  - 33. Empty
  - 12. Small Carnivores
  - 13. Spotted Deer
  - 14. Barking Deer & Snow Animal Deer
  - 15. Himalyan Black Bea
  - 16. Tiger
  - 17. Water Birds
  - 18. Empty
  - 19. Spectacled Calman
  - 20. American Alligator
  - 21. Primates
  - 22. Panther/Leopard
  - 1. Nil jil
  - 2. Water Birds
  - 3. Lion tailed Ma sque
  - 4. Ch mpanzee
  - 5. Jac kal
  - 6. Mil un
  - 7. Ho J Deer
  - 8. Sik sa Deer
  - 9. Sa nbar Deer
  - 10. Ba leng Calls
  - 11. Black Buck

V.B. Paul  
 Rohit Kumarg